

# SAMPLE ROUTE SHEET

**SENIOR NUTRITION SERVICES (916)444-9533**

**DRIVER: VOLUNTEER**

**DATE:**

**ROUTE:**

**DISNEYLAND**

	NAME	# of Frozen	! Meals Served	ADDRESS	PHONE	COMMENTS
1	Snow White	1	!	7 Dwarf lane	777-7777	K/Loud
2	PrinceCharming	1	!	1111 Castle Hill Blvd.	111-1111	Deliver thru back door
3	Sleeping Beauty		OTC	8686 Spinning Wheel Ct.	868-6868	1/11 OTC means OFF to Call, the clients meals are on hold and we are not delivering
4	Lion King	1	!	0000 Circle of Life Dr.	000-0000	
5	Tinker Bell	0	000	212 Fairyland Ave. #222	222-2222	K/W =Knock & wait
6	Captain Hook	1	!	909 Pirate Cove Way	999-9090	HOH = Hard of hearing
7	Cinder Rella	2	2	39 Glass Slipper Cir.	393-9393	K/E =Knock & enter
8						
9						
10						
11						
12						
13						

TEMPERATURE OF LAST MEAL	ROUTE START TIME: <b>9:20</b>
(Circle One) HOT or COLD: <b>39°</b>	TIME OF LAST MEAL DELIVERED: <b>10:45</b>
WATER: <b>144°</b>	NAME OF DRIVER: <b>Mickey Mouse</b>

Meals Packaged 6 Meals Served 6 Meals Returned 0

Frozen Packaged 6 Frozen Served 6 X 1 = 6 Frozen Returned 1 Frozen Wasted 0

Comments:

## Instructions for Route Sheets

### Meals Served Column

- USE a Check mark ! in the “Meals Served” column to indicate a meal was **DELIVERED**. Also, indicate with a **number** in the “Meals Served” column if a client received *more* than 1 hot meal.
- USE three zeros **000** in the “Meals Served” column if a client **DOES NOT** receive a meal. Write any additional comments in the COMMENTS column.
- **XXX’s** in “Meals Served” column indicate Senior Nutrition is aware the person is off for the day specified.
- **OTC** means (**OFF TO CALL**). The persons meals are on hold and **ARE NOT** being delivered. The date the in the **comments** column indicates when meals were stopped.

### Frozen Meal Column

- *If your route gets frozen meals*, please fill “# of Frozen” column with the number of frozen meal/s the client received, also fill in the Frozen meal section below with Frozen Packaged, Served, Returned, and Wasted.

**NOTE: DO NOT fill in this section if no frozen meals are served.**